

**Interim Recruitment Report on Applicant Pools**

Department \_\_\_\_\_ College/School \_\_\_\_\_

Recruitment for position of \_\_\_\_\_ Position # \_\_\_\_\_

Title and rank \_\_\_\_\_

Was approval granted to upgrade the position for tenure level appointments? Yes No

Date search initiated \_\_\_\_\_ Search closing \_\_\_\_\_

As stated in the search plan, is there an affirmative action hiring goal for this position? Yes No

**A. Indicate the composition of the applicant pool at the close of the search.**

	American Indian	Asian/Asian American	Black/African American	Chicano/Latino/Hispanic	White	Unidentified	Total
Men							
Women							
Unidentified							
Total							

**B. Based on the selection criteria, provide the reason each candidate was not selected for interview.**

**C. Indicate the composition of the pool of applicants you plan to interview.**

	American Indian	Asian/Asian American	Black/African American	Chicano/Latino/Hispanic	White	Unidentified	Total
Men							
Women							
Unidentified							
Total							

**D. List the names of the persons selected for interview and attach a copy of their curriculum vitae.**

**E. Provide written justification for continuing search if applicant pool/pool selected for interview is not sufficiently diverse.**

\_\_\_\_\_  
 Department chair

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Dean

\_\_\_\_\_  
 Date

Upon receiving the dean's approval, you may contact candidates and proceed with the interview and selection process.