

UC Davis Academic Personnel Manual

Salary Administration

Section UCD 666, Additional Compensation/Lectures and Similar Services

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Responsible Department: Academic Personnel

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666 18 Payment

- A. An academic appointee may be paid for actual expenses incurred in presenting lectures or similar services on UC campuses other than the home campus.
- B. The honorarium paid for presenting lectures or similar services may be subject to negotiation, but may not exceed \$1,500 per event, which may include several related activities which take place during an employee's visit.
- C. Payment to an employee from another campus shall be made on a Temporary Intercampus Appointment/Intercampus One-Time Payment form ([UPAY 644C-T-Interlocation One-Time Payment](#) form).

666 24 Approval authority

A request for payment to an employee from the home campus shall be reviewed by the department chair and dean, then forwarded to the Vice Provost—Academic Affairs, with approvals according to the [Delegation of Authority](#).

References and Related Policy

- A. Academic Personnel Manual
 1. APM 600, Salary Administration, General Policy.
 2. APM 663, Additional Compensation: University Extension Correspondence Courses
 3. APM 666, Additional Compensation/Lectures and Similar Service.
- B. Policy & Procedure Manual
 1. [PPM 380 -76](#), Honoraria
- C. UC Accounting Manual
 1. [Chapter P-196-38](#), Intercampus Transfers and Appointments.
 2. [Chapter D-371-35](#), Disbursements: Honorarium Payments.