**Instructions for Unit 18 Pre-Six Faculty:**

To be assessed or reviewed and considered for reappointment prior to external Unit 18 applicants, you must submit your request to be considered for reappointment and your current CV to your department, chair or equivalent in accordance with the deadlines below, or within 30 days from the date on which the appointment letter was transmitted to you, **whichever is later.\***

|  |  |  |
| --- | --- | --- |
| **Current appointment** | **Deadline for those in an initial one-year appointment** | **Deadline for those in a multi-year appointment** |
| Full Academic Year Assignment (9/12 appointees) | October 15 | October 15 of the final year of appointment |
| Fall Semester (1/10 semester – Fall) | October 15 |
| Fall Quarter (1/9 quarter – Fall) | October 15 |
| Winter Quarter (1/9 quarter – Winter) | February 1 |
| Spring Semester only (1/10 semester – Spring) | February 1 |
| Spring Quarter only (1/9 quarter – Spring) | May 1 |

\*If you are uncertain about your deadline, please contact your department, program, or college.

**If you have appointments in multiple departments**, you must submit individual requests to each department in which you are requesting reappointment (requested courses and/or assigned duties should be addressed to each department separately).

**Complete this form and email it, along with your current C.V. (as a PDF, please), to your UC Davis department chair or equivalent.**

|  |  |  |
| --- | --- | --- |
| Enter Name | Enter Department/Program/Unit | Enter Date |
| Name | Department/Program/Unit | Date |

1. Do you want to be considered for reappointment?

**YES  NO** (If no, you may stop here and submit the form.)

1. List the courses that you are interest in teaching and/or other assigned duties that you would like to be considered for:

|  |
| --- |
|  |

1. For each term of a possible reappointment, list the appointment percentage that you would like to receive.

**Desired Percentage by Quarter:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Year 1: | Year 2: | Year 3, if applicable1: |
| Fall Quarter/Semester |  |  |  |
| Winter Quarter |  |  |  |
| Spring Quarter/Semester |  |  |  |

1 Generally, consideration for a three-year reappointment will only be applicable to individuals who currently are in a two- or three-year appointment. If you have questions about whether a three-year reappointment is applicable to you, please consult with your department, program, or college.

**Instructions for Department/Program/College:**

Record date of receipt of this document and retain for records. Also include any resulting assessment or academic review.