

Academic-Year (AY) Faculty and AY Specialists in CE – Summer Salary & Annual Certification Report

TIME

0 hr 0 hr

Time Threshold: ↑312 hr

SUMMER TIME

The number of hours that you can devote to outside professional activities is dependent on your summer salary draw. Please click on the Info button below to set up.

[Summer Hours Info](#)

ACTIONS: Fiscal Year: < 2021 - 2022 > Enter an Activity Copy Activity Annual Certification 2020 - 2021 1 Status Legend

Annual Certification Summary

Fiscal Year	Submitted Date	Approved Date	Status
2018 - 2019			Not Submitted Summer Salary
2019 - 2020			Not Submitted Summer Salary
2020 - 2021			Not Submitted Summer Salary 2
2021 - 2022			Forthcoming Summer Salary

In order to submit your Annual Certification for 2020 - 2021, you must first submit your Summer Salary Information


Summer Salary

Please indicate the number of days each month over the summer term that you will draw University salary. The UC policies regarding conflict of commitment allow 8 hours of professional activity for each 1 week that you will receive salary during the summer. If your summer salary is coming in part from an external funding agency, please check with that agency regarding their policy in conflict of commitment. The information reported below will determine the allowable hours of outside professional activities between the July 1st-June 30 of the reporting period.

< Summer 2019

SUMMER 2020

Are you drawing salary for summer? No Yes



Summer 2021 >

According to UC policy you are allowed to work 8 hours for each week that you draw summer salary. Your academic year effort threshold may not be averaged into the summer service period. (APM 025-8c)

Exit
Update Summer Salary

You are only required to answer “yes” if **both** of the following occurred:

- you received University summer salary* **and**
- you engaged in APM 025 Category I or II activities** while you were receiving summer salary.

**University salary received over summer, regardless of fund source (e.g., summer research salary, summer administrative salary, summer session teaching, etc.).*

***Although compensation received for Summer Session teaching is considered summer salary, Summer Session teaching is not a Category I or II activity; faculty are not required to report Summer Session teaching as an outside activity.*

If you did not engage in any APM 025 Category I or II activities in the summer, you do not need to report your summer salary and you may answer "No" to that question in UC OATS, even if you did draw summer salary.

If you have questions about APM 025 summer requirements or need to confirm the number of working days you received University summer salary for each month, please contact your department academic personnel staff or your dean’s office academic personnel analyst.

If you answered no:

Summer Salary

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< Summer 2020

SUMMER 2021

Are you drawing salary for summer? No Yes

Summer 2022 >

According to UC policy you are allowed to work 8 hours for each week that you draw summer salary. Your academic year effort threshold may not be averaged into the summer service period. (APM 025-8c)

Exit

Update Summer Salary

If you answered yes:

Summer Salary

Please indicate the number of days each month over the summer term that you will draw University salary. The UC policies regarding conflict of commitment allow 8 hours of professional activity for each 1 week that you will receive salary during the summer. If your summer salary is coming in part from an external funding agency, please check with that agency regarding their policy in conflict of commitment. The information reported below will determine the allowable hours of outside professional activities between the July 1st-June 30 of the reporting period.

< Summer 2019

SUMMER 2020

Are you drawing salary for summer? No Yes

	Jun 25-30 2020	Jul 01-31 2020	Aug 01-31 2020	Sep 01-25 2020
Work days available	4	23	21	19
Days receiving salary (required):	<input type="text" value="4"/>	<input type="text" value="23"/>	<input type="text" value="21"/>	<input type="text" value="0"/>
Hours available for OPA while receiving salary	6.4	36.8	33.6	0

Summer 2021 >

According to UC policy you are allowed to work 8 hours for each week that you draw summer salary. Your academic year effort threshold may not be averaged into the summer service period. (APM 025-8c)

Exit

Update Summer Salary

- Instructions on reporting summer hours: <https://info.ucoats.org/pages/faculty-sumhours-025>
- You can also refer to the *Helpful Tips section for Reporting Effort in UC OATS* located on the Academic Affairs [Annual Certification Information](#) web page.

Complete Annual Certification Report

After updating you summer salary information, make sure that you have reported effort on all Category II and (approved) Category I activities.

- Resources and instructions are on available on the [UC OATS Faculty Training](#) webpage. You can also refer to the *Helpful Tips section for Reporting Effort in UC OATS* located on the Academic Affairs [Annual Certification Information](#) web page.
- 1) click [Annual Certification](#)
 - 2) click [Not Submitted](#)
 - 3) click [Certify](#) 4) initial 5) submit

TIME

0 hr 0 hr

Time Threshold: ↑312 hr

SUMMER TIME

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[Summer Hours Info](#)

ACTIONS: [Fiscal Year: < 2021 - 2022 >](#) [Enter an Activity](#) [Copy Activity](#) [Annual Certification 2020 - 2021](#) 1 [Status Legend](#)

Annual Certification Summary

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In order to submit your Annual Certification for 2019 - 2020, you must first submit your Summer Salary Information

[Close](#)

Annual Certification for 2020 - 2021

[← Back to your summary page](#)

[ANNUAL CERTIFICATION DETAILS](#) [NOTES](#) [HISTORICAL ACTIONS](#)

Activities [Certify No Activities](#) You are about to certify reported activities for the fiscal year 2020 - 2021

Activity Type(s) / Role(s)	Number of Hours Against the	Leave Without Pay (When?)	Description of Activity	Nature of Relationship	General Description of Business/Agency/ Organization/Group/Person
No activities reported					
Total # Hours 0		Total # Hours Reported 0		Total # Hours in Summer 0	

Certify No Activities for Fiscal Year 2020 - 2021

I certify that I have complied with the provisions of APM -025 and have reported all Category I and II activities as required by policy.

Enter your initials to certify: *

[Submit](#) [Close](#)