Academic-Year (AY) Faculty and AY Specialists in CE – Summer Salary & Annual Certification Report

TIME	SUMMER TIME
0 hr	The number of hours that you can devote to outside professional activities is dependent on your summer salary draw. Please click on the Info button below to set up.
Time Threshold: † 312 hr	Summer Hours Info
ACTIONS: Fiscal Year: < 2021 - 2022 > Enter an Activity Copy Activity Ann	Aual Certification (2020-2021)

Fiscal Year	Submitted Date	Approved Date	Status
2018 - 2019			Not Submitted Summer Salary
2019 - 2020			Not Submitted Summer Salary
2020 - 2021			Not Submitted Summer Salary
2021 - 2022			Forthcoming Summer Salary 2

		will draw University salary. The UC policies regarding conflict of commitment allow 8 hot nal funding agency, please check with that agency regarding their policy in conflict of co	
owable hours of outside professional a			
< Summer 2019	SUMMER 2020	Are you drawing salary for summer? ONo OYes	Summer 2021 >
		1	
		/	

Exit Update Summer S

You are only required to answer "yes" if **<u>both</u>** of the following occurred:

- you received University summer salary* and
- you engaged in APM 025 Category I or II activities** while you were receiving summer salary.

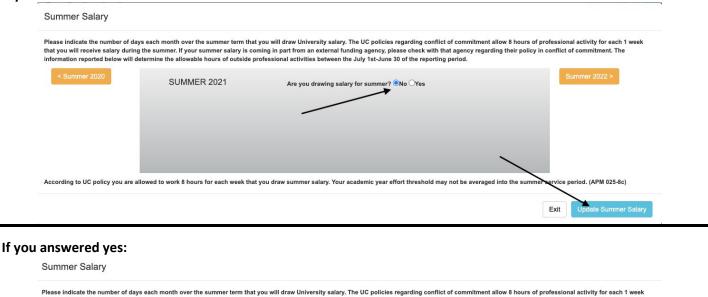
*University salary received over summer, regardless of fund source (e.g., summer research salary, summer administrative salary, summer session teaching, etc.).

**Although compensation received for Summer Session teaching is considered summer salary, Summer Session teaching is not a Category I or II activity; faculty are not required to report Summer Session teaching as an outside activity.

If you did not engage in any APM 025 Category I or II activities in the summer, you do not need to report your summer salary and you may answer "No" to that question in UC OATS, even if you did draw summer salary.

If you have questions about APM 025 summer requirements or need to confirm the number of working days you received University summer salary for each month, please contact your department academic personnel staff or your dean's office academic personnel analyst.

If you answered no:



that you will receive salary during the summer. If your summer salary is coming in part from an external funding agency, please check with that agency regarding their policy in conflict of commitment. The mation reported below will determine the allowable hours of outside professional activities between the July 1st-June 30 of the reporting period SUMMER 2020 Are you drawing salary for summer? ONo OYes Jul 01-31 Jun 25-30 Aug 01-31 Sep 01-25 2020 2020 2020 2020 Work days available 23 21 19 Days receiving salary 23 21 4 d Hours available for OPA while 6.4 36.8 33.6 0 receiving salary According to UC policy you are allowed to work 8 hours for each week that you draw summer salar our academic year effort threshold may not be averaged into the su od. (APM 025-8c) Exit Update Summer Salary

- Instructions on reporting summer hours: <u>https://info.ucoats.org/pages/faculty-sumhours-025</u>
- You can also refer to the *Helpful Tips section for Reporting Effort in UC OATS* located on the Academic Affairs <u>Annual Certification Information</u> web page.

Complete Annual Certification Report

After updating you summer salary information, make sure that you have reported effort on all Category II and (approved) Category I activities.

- Resources and instructions are on available on the <u>UC OATS Faculty Training</u> webpage. You can also refer to the *Helpful Tips section for Reporting Effort in UC OATS* located on the Academic Affairs <u>Annual Certification Information</u> web page.
- 1) click Annual Certification
- 2) click Not Submitted
- 3) click Certify 4) initial 5) submit

TIME		SUMMER TIME
0 hr	0 hr	The number of hours that you can devote to outside professional activities is dependent on your summer salary draw. Please click on the Info button below to set up.
Time Threshold:	↑ 312 hr	Summer Hours Info
ACTIONS: Fiscal Year: < 2021 - 2022 >	Enter an Activity Copy Activity	Annual Certification (2020 - 2021)

Annual Certification Summary

Fiscal Year	Submitted Date	Approved Date	Status
2018 - 2019			Not Submitted Summer Salary
2019 - 2020			Not Submitted Summer Salary
2020 - 2021		2	Not Submitted
2021 - 2022			Forthcoming Summer Salary

In order to submit your Annual Certification for 2019 - 2020, you must first submit your Summer Salary Information

			Close
Annual Certification for 2020 - 2021			← Back to your summary page
ANNUAL CERTIFICATION DETAILS NOTES HISTORICAL ACTIONS			
Activities Certify No Activities You are about to cer	tify reported activities for the fiscal	year 2020 - 2021	
Activity Type(s) / Role(s) Number of Hours Against th	ld Leave Without Pay (When?) Descriptio	n of Activity Nature of Relationship C	General Description of Business/Agency/ Organization/Group/Person
No activities reported			
Total # Hours 0	Total # Hours Reported 0	Total # Hours in Summer 0)

Certify No Activities for Fiscal Year 2020 - 2021

I certify that I have complied with the provisions of APM -025 and have reported all Category I an Enter your initials to certify: *	d II activities as required by policy.	5
		Submit Close