

2021-2022 ANNUAL CERTIFICATION INSTRUCTIONS
UC OUTSIDE ACTIVITY TRACKING SYSTEM (UC OATS)
Reporting Category I, II and/or III Outside Professional Activities (OPA)

➤ **Academic Year (AY) Faculty – subject to APM 025**

- ✓ [Reporting Outside Professional Activities \(OPA\)](#)
- ✓ [Summer Salary Information](#)
- ✓ [Entering a New Activity into UC OATS](#)
- ✓ [APM 025 – UCD's Additional Information Requirements Document for Category I Requests](#)

➤ **Fiscal Year (FY) Faculty and FY Specialists in Cooperative Extension (CE) – subject to APM 025**

- ✓ [Reporting Outside Professional Activities \(OPA\)](#)
- ✓ [Entering a New Activity into UC OATS](#)
- ✓ [APM 025 – UCD's Additional Information Requirements Document for Category I Requests](#)

➤ **Health Sciences Compensation Plan Faculty (Schools of Health) – subject to APM 671**

- ✓ [Reporting Outside Professional Activities \(OPA\)](#)
- ✓ [Entering a New Activity into UC OATS](#)
- ✓ [APM 671 – UCD's Additional Information Requirements Document for Category I Requests](#)

This information can also be located here:

<https://academicaffairs.ucdavis.edu/annual-certification>