

From: [Philip H Kass](#)
Cc: [Binnie Singh](#); [Kim Poole](#); [Kimberly DeLaughter](#); [Brenda Chriss](#); [Katrina L Wong](#)
Subject: REQUEST FOR ACTION: Outside Professional Activities Annual Certification Reporting for Academic Year/Fiscal Year 2021-2022
Date: Wednesday, September 21, 2022 12:10:18 PM
Attachments: [Annual Cert for OPA 2021-22.pdf](#)
[image001.png](#)
Importance: High

DEANS, EXECUTIVE ASSOCIATE DEANS, ASSOCIATE DEANS, ASSISTANT DEANS, DEPARTMENT CHAIRS, AND ACADEMIC PERSONNEL ANALYSTS

FACULTY AND SPECIALISTS IN COOPERATIVE EXTENSION (CE) SUBJECT TO REPORTING OUTSIDE PROFESSIONAL ACTIVITIES IN UC OATS

Dear Colleagues,

Please find attached the notification regarding the annual certification reporting for outside professional activities, in accordance with APM 025 and APM 671. The notification includes details I want to bring to your attention:

- **Faculty deadline** – Faculty and Specialists in CE (CA&ES and SOVM) must have their annual certification reports completed and received by the deans' offices ***no later than November 16, 2022***. However, Departments and Deans' Offices may set earlier deadlines.
- **Reminder** – Faculty and Specialists in CE who are retiring or separating must also complete annual certifications before retiring or separating.
- **Deans' deadline** – Deans' offices must complete their review and approval of faculty annual certification reports ***no later than December 16, 2022***.
- **Financial Conflict of Interest (COI)** – In addition to conflict of commitment, there are financial conflict of interest disclosure requirements that must be observed. Please review the notification for more details.
- **Deans' Responsibility** – As a reminder, deans remain fully responsible for verifying that all approved requests for Category I activities (and approved requests for any other outside activities that may create a question of perceived or real conflict of commitment) meet the standards set forth in APM 025 and APM 671.

Please contact my office for any questions on this information.

Best wishes,

Phil Kass

Philip H. Kass

Vice Provost—Academic Affairs

Distinguished Professor of Analytic Epidemiology,
Population Health and Reproduction (Veterinary Medicine), and
Public Health Sciences (Medicine)
University of California, Davis
One Shields Avenue
Davis, CA 95616-8558
Phone: (530) 752-2072
Fax: (530) 752-6359
Email: phkass@ucdavis.edu
Academic Affairs website: <https://academicaffairs.ucdavis.edu/>
SOVM website: <https://www.vetmed.ucdavis.edu/faculty/philip-h-kass>

